The Board of Supervisors, Lake Soil and Water Conservation District (SWCD), met on December 5, 2018 at the Lake County Extension Center at 1951 Woodlea Road, Tavares. Those present were:

Supervisors: Melanie Rose, Rose Fitzpatrick, Timothy O’Connell II, Mary “Betsy” Farner

Guests: Patty Fletcher, Adam Boykin, Nick Zurasky, Aaron Grimes, Sean Tracy Megan Mann, Interim County Extension Director, Office of Extension Services

 Banks Helfrich, Incoming Board Member January 2019, Seat 1

Robert Myatt, Incoming Board Member January 2019, Seat 5

Charlene Meeks, Association of Florida Conservation Districts

Kaylee Durrance, Association of Florida Conservation Districts

At 3:00 PM, Chairman Betsy Farner called the meeting to order and led the Pledge of Allegiance followed by a moment of silence. The meeting had been noticed and proof of publication was presented.

**Welcome** – Betsy welcomed guests. Charlene Meeks and Kaylee Durance were introduced. Betsy and Melanie were acknowledged for their years of service and Timothy presented each with a plaque.

**Minute Minutes** – On a motion by Timothy, seconded by Melanie, and carried unanimously, the minutes of the meeting held on November 7, 2018 were approved.

**Financial Report** – On a motion by Timothy, seconded by Rose, and carried unanimously, the December financial reports for October and November transactions were accepted.

**Correspondence/Action Items** – Timothy signed a check written to M & H Awards and Screenprinting for two plaques. Timothy stated that the Pear Association membership amount can be delayed until new checks arrive.

Patty filled out the Raine Tire and Auto credit application and it was decided to ask for a credit limit of $10,000 with a note to notify Lake SWCD if the amount is over $200. Adam stated that they plan to use County Fleet Maintenance for the major work.

**USDA-Natural Resources Conservation Service (NRCS)** – No report given.

**FDACS-Office of Agricultural Water Policy (OAWP)** – No report given.

**Mobile Irrigation Lab (MIL)** – Adam stated that 56 of 68 required evaluations have been performed in the second quarter that ends December 31.

**OLD BUSINESS**

**2019 Tree Give-away** – Patty stated that she has ordered 200 Dahoon Holly and 200 Redbud trees for the Tree Give-away. Banks and Robert confirmed they will attend on the day of the event.

**2019 Frank Paulhamus Scholarship** – Patty stated that she will update the cover letter for the scholarship application in January to include new supervisor names. She will send it to the Educational Foundation for distribution.

**NEW BUSINESS**

**Agreement Between Lake County and Lake Soil and Water Conservation District** – Timothy led discussion regarding the Interlocal Agreement for Administrative and Operational Assistance for the Mobile Irrigation Laboratory and expressed his concern about clarifying some of the information regarding structure and authority. It was agreed to invite County Manager Jeff Cole to the next Board meeting.

**Adjourn** – There being no further business, the meeting adjourned at 4:05 PM. The next meeting is on January 16, 2019.

Respectfully submitted,

Patty Fletcher

Office Associate IV